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## GRANT PROPOSAL GUIDELINES

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The following pages contain the application that must be completed in order to request a grant from JULYMAR FOUNDATION, INC (“Foundation”). The application must be fully completed and should be returned to MONICA MORENO.

Your application will be considered by a board member of the Foundation or delegate considering pertinence, affinity with the Foundation's purposes, previous record, technical feasibility (if construction is involved), funds and resources required, and amount or quantities already at hand or to be provided by other donors.

If your application is preliminarily approved, a board member or delegate of the Foundation will work with you to obtain additional documentation that may be needed to ensure compliance with all applicable laws. Your application will be officially approved upon the Foundation's receipt of any additional information. At such time, the Foundation will determine specific procedures for supervision by the Foundation, such as required periodic written reports and photographic reports prepared by you as well as on-site visits from an appropriate representative of the Foundation and/or specialized or other qualified persons to confirm that the grant funds are being properly used in furtherance of the Foundation's exempt purposes and progress is being made according to the agreed schedule.

A budget and cash flow will be determined according to the proposal. However, the Foundation will withhold the transfer of installments until agreed upon milestones have been reached and as needed to ensure that funds are being used to further the Foundation's exempt purposes. You must return any unused funds at the completion of the project.

**In all events, please note:**

Funds provided to you can only be used for the purposes for which the grant was made, and you will be required to provide to the Foundation periodic written reports concerning the use of grant funds as well as a final written accounting of how grant funds were used.

The Foundation has the authority to withhold and/or recover grant funds in case such funds are, or appear to be misused. In the case that funds were misused, the Foundation will require that the funds be repaid, and you will not be eligible to receive funds in the future.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

ID #: \_\_\_\_\_

Position: \_\_\_\_\_

Name of the Organization represented: \_\_\_\_\_

Date: \_\_\_\_\_